



Roselands & Stafford
Federation

Parent, Carer and Other Visitors Code of Conduct Policy

Document control:

Ratification			
Signed by	Name	Signature	Date
Headteacher	John Maxwell		
Chair of Governors	Jon Nay		
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1	10.19	John Maxwell	Original version based on The Key for School Leaders model policy
Date for next review:			
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1. Purpose and scope of this policy

- 1.1 At the Roselands and Stafford Federation, we believe it's important to:
 - Work in partnership with parents to support their child's learning
 - Create a safe, respectful and inclusive environment for pupils, staff and parents
 - Model appropriate behaviour for our pupils at all times
- 1.2 To help us do this, we set clear expectations and guidelines on behaviour for all members of our community. This includes staff (through the staff code of conduct) and pupils (through our behaviour policy).
- 1.3 This code of conduct aims to help the school work together with parents by setting guidelines on appropriate behaviour.
- 1.4 We use the term 'parents' to refer to:
 - Anyone with parental responsibility for a pupil
 - Anyone caring for a child (such as grandparents or child-minders)

2. Our expectations of parents and carers

- 2.1 We expect parents, carers and other visitors to:
 - Respect the ethos, vision and values of our school
 - Work together with staff in the best interests of our pupils
 - Treat all members of the school community with respect – setting a good example with speech and behaviour
 - Seek a peaceful solution to all issues
 - Correct their own child's behaviour (or those in their care), particularly in public, where it could lead to conflict, aggression or unsafe conduct
 - Approach the right member of school staff to help resolve any issues of concern

3. Behaviour that will not be tolerated

- 3.1 Disrupting, or threatening to disrupt, school operations (including events on the school grounds and sports team matches)
- 3.2 Swearing, or using offensive language
- 3.3 Shouting at members of staff, pupils or other parents in anger
- 3.4 Threatening another member of the school community while on school premises
- 3.5 Sending abusive messages to another member of the school community, including via text, email or social media, about school-related issues
- 3.6 Posting defamatory, offensive or derogatory comments about the school, its staff or any member of its community, on social media platforms
- 3.7 Use of physical punishment against your child while on school premises

- 3.8 Any aggressive behaviour (including verbally or in writing) towards another child or adult
- 3.9 Disciplining another person's child –any behaviour incidents should be reported to a member of staff
- 3.10 Smoking or drinking alcohol on the school premises (unless alcohol has been allowed at a specific event)
- 3.11 Bringing dogs onto the school premises (other than guide dogs)

4. Breaching the code of conduct

- 4.1 If the school suspects, or becomes aware, that a parent has breached the code of conduct, the school will gather information from those involved and speak to the parent about the incident.
- 4.2 Depending on the nature of the incident, the school may then:
- Invite the parent in to school to meet with a senior member of staff or the headteacher
 - Send a warning letter to the parent
 - Contact the appropriate authorities (in cases of criminal behaviour)
 - Seek advice from the local authority's legal team regarding further action (in cases of conduct that may be libellous or slanderous)
 - Ban the parent from the school site
- 4.3 The school will always respond to an incident in a proportional way. The final decision for how to respond to breaches of the code of conduct rests with the Executive Headteacher.
- 4.4 The Executive Headteacher will consult the chair of governors before banning a parent from the school site.